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Master's Thesis  
Regulations of the EAE  
Barcelona University  
Centre

Approved by agreement of the Academic  
Committee on 17th December 2024

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## Specific regulations on the University Master's Thesis

### 1.1. Subject of the regulations and scope of application

The objective of the first part of these regulations is to establish the criteria and procedures to ensure a standardized approach to the planning and evaluation of the Master's Theses of the University Master qualification programs run by the EAE University Centre (hereinafter, EAE), setting out the specific guidelines with respect to the definition, execution, defence, grading and administrative processing of such Theses in accordance with the general regulations of the university to which EAE is affiliated.

### 1.2. Definition and formats of Master's Thesis

- 1.2.1. The Master's Thesis is a project that students undertake with the guidance of a tutor, in which they apply, integrate and develop the knowledge, competencies and skills required in the Master.
- 1.2.2. The objective of the Master's Thesis is to ascertain the level of proficiency attained by the students in terms of their knowledge, competencies and skills, with successful completion of the thesis being an essential requirement for obtaining the corresponding Master qualification.
- 1.2.3. Master's Theses may take the following formats, among others:
  - a) An academic research project (empirical or test-based) on a certain subject or issue related to the contents of the Master.
  - b) A review and bibliographic research project on the different fields related to the Master (monograph).
  - c) A simulation project recreating professional situations related to the different areas of professional activity for which the Master qualifies the student: report, expert opinion, preparation and defence of a case study, business creation project and viability study, among others.
  - d) A project developed at an organization or institution external to EAE (company, public or private institution, NGO, foundations and charity organizations) on a subject related to the Master.
- 1.2.4. Regardless of the type of project selected from the formats listed in the previous point, the Master's Thesis must contain the following elements:
  - a) Front cover.
  - b) Abstract.
  - c) Introduction: justification of the project, state of affairs, objectives and methodology applied
  - d) Analytical development.
  - e) Conclusions
  - f) List of sources, bibliography and resources materials used, including online and digital sites, with a list of the Artificial Intelligence prompts used.
- 1.2.5. With respect to all other formal requirements, the Master's Thesis will be developed in line with the stipulations of the corresponding program guide.

### 1.3. Duties and responsibilities of Master's Thesis tutors and students

- 1.3.1. As a general rule, Master's Theses are tutored in groups of three students. In exceptional cases and with prior authorization, Thesis groups may have just one or two members, and must follow the procedure stipulated in the course guide.

- 1.3.2. The Master's Thesis must be conducted under the supervision and guidance of a tutor, who preferably teaches on the Master in question. In the event that a lecturer from a different program is appointed as a tutor, they must specialize in areas of study and knowledge similar to those covered by the Master. The lecturer/coordinator of the plenary sessions on the Master's Thesis is responsible for appointing the tutors, pending approval of the Director of the corresponding Master, which must be given in writing, with a copy sent to the Vice-Dean of Postgraduate Programs of the corresponding area.
- 1.3.3. The coordinators of each Master will evaluate whether it is necessary or desirable for the tutor to have a PhD depending on the particular characteristics of the Master's Thesis, especially when the Thesis focuses more on the development of professional competencies. In all case, tutors must be university graduates and experts in the topic of the Master's Thesis.
- 1.3.4. The purpose of tutoring and supervising Master's Theses is to give the students guidance and advice in relation to different aspects of undertaking the Thesis, including both formal and substantive aspects, as well as checking the students' progress and ensuring that they are working towards fulfilling the end objectives. Specifically, tutors must perform the following tasks, among others:
- a) Informing students of the characteristics and objectives of the Thesis, depending on the format and type chosen within the framework of the course guide and the instructions given in the plenary session with the course lecturer/coordinator.
  - b) Checking that the topic chosen for the Master's Thesis is suitable in terms of the number of hours that the student spends on it corresponding to the ECTS credits assigned to the Master's Thesis in the syllabus. If appropriate, the tutor can grant approval for the topic in writing, sending a copy to the lecturer/coordinator in charge of the plenary sessions on the Master's Thesis and the program Coordination team.
  - c) Giving students guidance throughout the execution of the project, monitoring their progress regularly. In this respect, at least 3 tutorials must be given, which may be either in-person or online, depending on the stipulations in the corresponding course guide.
  - d) Informing students of the degree to which they have attained the required competencies.
  - e) Authorizing the filing of the project using the duly completed filing document, as stipulated in Section 1.9. A copy must be sent to the lecturer/coordinator in charge of the plenary sessions on the Master's Thesis and the program Coordination team.
- 1.3.5. The student has the following duties and responsibilities:
- a) Informing the tutor of the progress of their Master's Thesis.
  - b) Attending the tutorial sessions, of which there will be at least 3.
  - c) Duly completing any training activities that may be associated with the Master's Thesis course.
  - d) Undertaking the project in accordance with the tutor's instructions.
  - e) Submitting an original project.
  - f) Any other task or requirement specified in the corresponding course guide.

## 1.4. Enrolment

- 1.4.1. Students may only enrol for the Master's Thesis when they have enrolled for all the credits pending to complete the Master qualification program.

- 1.4.2. Enrolment entitles the student to undertake the Master's Thesis just once per academic year. There is no option to retake the Thesis course if they fail to complete or pass it successfully.

## **1.5. Proposal and assignment of topic areas for the Master's Thesis**

- 1.5.1. The lecturer/coordinator of plenary sessions has the option to propose a list of topic areas (including challenges faced by real companies or institutions) for Master's Theses, from which the students can choose if they so wish.
- 1.5.2. When deemed appropriate or helpful by the lecturer/coordinator of the plenary sessions, the list of suggested topic areas will be drafted taking the students' preferences into account and the contacts available in terms of companies and institutions with proposals of real challenges, as well as the teaching capacity of the faculty of the Master and at the School.
- 1.5.3. The assignment of topic areas will only be valid in the academic year in which the students are enrolled. In the event that the student enrolls on the Master's Thesis course in their second or subsequent enrolment, the assignment of the topic previously undertaken may be maintained, on the condition that the teaching capacity of the faculty of the Master and at the School allows for this, and notwithstanding exceptional circumstances in which the lecturer/coordinator in charge of the plenary sessions deems that changing the assignments of the topic is justified.
- 1.5.4. The course guide of each Master must stipulate all other aspects related to the procedure and timing of assigning topic areas for the Master's Thesis.

## **1.6. Appointment of the Master's Thesis tutor**

- 1.6.1. The lecturer/coordinator of the plenary sessions on the Master's Thesis is responsible for appointing the Master's Thesis tutor, in accordance with the procedure specified in section 1.3.2. Likewise, the approval of this appointment will be issued in line with the indicated procedure.

## **1.7. Execution of the Master's Thesis**

- 1.7.1. The course guide will set out the objectives, competencies, contents, methodological principles, development plan and evaluation system for each Master qualification program, as well as a timeline of the execution of the Master's Thesis, as far as possible.
- 1.7.2. The specifications of the content and the format or type of Master's Thesis must be agreed with the tutor, taking into account the fact that, for the competencies acquired by the students to be evaluated, the topic chosen as the subject of study must be directly related to the topics comprised in the Master.

## **1.8. Evaluation of the Master's Thesis**

- 1.8.1. The Master's Thesis is evaluated continuously and the evaluation includes the assessment of at least the following factors:
- a) The planning and execution of the project, accounting for a weighted value of 30% of the final grade.
  - b) The final report, with a weighted value of 40% of the final grade.
  - c) The oral defence of the Thesis in public, with a weighted value of 30% of the final grade.

- 1.8.2. In accordance with the guidelines specified above, the respective teaching guides of each Master will establish the corresponding evidence requirements and evaluation percentages, as well as the specific evaluation process and criteria.
- 1.8.3. The tutor will evaluate the students' planning and execution, as well as the final report of the Master's Thesis. Moreover, the tutor has the capacity to assign an individual grade for each member of the group, both in terms of the planning and execution of the project.
- 1.8.4. To evaluate the Master's Thesis, the corresponding Vice-Dean will appoint a panel formed of three members, choosing from the faculty members qualified to be on such a panel. From the appointed members, a President, secretary, and spokesperson will be named.

## **1.9. Filing the Master's Thesis**

- 1.9.1. Once the Master's Thesis report has been completed, at least 5 days before the date of the defence of the Thesis, the tutor or the person appointed by the Master coordination team will issue the filing authorization form, specifying the details of the Master's Thesis, digitally signed and giving their approval and indicating the members of the Evaluating Panel.
- 1.9.2. The Master's Thesis will be filed within the same academic year in which the student enrolled.

## **1.10. Defence of the Master's Thesis**

- 1.10.1. The Master's Thesis must be defended in a public session with a presentation and oral defence of its content to the Evaluating Panel which must include, at least two lecturers, who preferably teach on the Master or at the School, and who have a university qualification related to the topic of the Master's Thesis.
- 1.10.2. To pass the Master's Thesis course, the student must obtain a score of at least 5 out of 10 based on the grades awarded for the presentation and oral defence of the project.
- 1.10.3. The faculty and students may be physically in the same place or in different locations connected by technologies that enable effective interaction, as stipulated in the course guide of each Master.

## **1.11. Detection of plagiarism or misrepresentation in the process of the Master's Thesis**

- 1.11.1. The Master's Thesis must be an original project free from plagiarism and misrepresentation, and must not previously have been submitted for evaluation on the same Master or any other Bachelor's or Master's Degree. The Thesis must also comply with the common and specific ethical criteria of research in the academic sphere.
- 1.11.2. The Master's Theses submitted by students must contain an explicit signed declaration within the filing authorization form mentioned in section 1.9, in which the students declare their authorship of the project and its original nature, on the clear understanding that all the sources used have been duly cited.
- 1.11.3. The tutor or any member of the Evaluating Panel who detects a case of plagiarism or misrepresentation when assessing a Master's Thesis, in their capacity as an evaluator, can disqualify the Master's Thesis and award it a score of zero (0).
- 1.11.4. The lecturer must notify the students found to have committed plagiarism or misrepresentation, issuing a report with evidence that proves the plagiarism or misrepresentation, which will be sent to the lecturer/coordinator of the plenary sessions on

the Master's Thesis and Director of the Master, without prejudice to any other disciplinary action that may be deemed necessary.

## **1.12. Evaluation of the Master's Thesis**

- 1.12.1. After the defence of the Master's Thesis, the secretary of the secretary Evaluating Panel will complete the evaluation report with the grade obtained based on the weighted average of the scores given by the different evaluators for the various parts of the project submitted. This report will be sent to the corresponding Master's Thesis Coordination team within 5 working days from the date of the defence.
- 1.12.2. Students enrolled on the Master's Thesis course who do not defend their Thesis or who fail the course, must enrol to do the Master's Thesis in the following academic year.
- 1.12.3. The Master's Thesis is graded numerically and qualitatively. If the grade awarded based on the evaluations of the tutor and the Evaluating Panel is 9 or higher, the tutor may propose the student for First Class Honours
- 1.12.4. In the event that the number of theses proposed for First Class Honours exceeds the maximum allowed under the UdL's evaluation regulations, EAE's Academic Committee will decide to whom to award First Class Honours, taking into account the student's academic record as a whole.
- 1.12.5. The grade for the Master's Thesis must be issued before 30th September of the academic year following the student's year of enrolment.

## **1.13. Publication of Master's Theses**

- 1.13.1. Unless the corresponding confidentiality application has been authorized, as specified in 1.15, Master's Theses may be filed in the Master's Thesis repository of EAE Business School's Documentation and Resource Center (DRC), the UdL's Open Repository (<http://repositori.udl.cat>) and the Catalan Research Repository (RECERCAT) (<http://www.recercat.cat>). The Theses can be freely viewed and accessed for teaching, research and personal study purposes.
- 1.13.2. The tutor of the Master's Thesis must send the following documentation to the person appointed by the Resources department for inclusion in the repositories indicated in the previous point:
  - a) A digital copy of the Master's Thesis in PDF format. If this document has associated attached files, all the files must be sent in a compressed format as a TGZ, ZIP or RAR file.
  - b) The Master's Thesis information sheet submitted to the corresponding Master Coordinator.
  - c) The authorization signed by the student and their tutor.

## **1.14. Intellectual and Industrial Property Rights**

- 1.14.1. The Intellectual and Industrial Property Rights with respect to Master's Theses are regulated by the terms and conditions stipulated in the applicable legislation

## 1.15. Confidentiality of the Master's Thesis

- 1.15.1. In the event that, in the opinion of the members of the team, their Master's Thesis must be conducted, defended or filed confidentially, due to its nature or the sources of information used in its production, or there being the possibility of a patent, utility model, industrial design brand or trade name being registered as a result of their work, the team must notify the Academic Coordinator of the program to this effect using the confidentiality form provided. The Academic Coordinator will pass this form onto the department of the area of knowledge for Bachelor's and Master's Theses, and the Documentation and Resource Center.
- 1.15.2. Master's Theses declared as confidential are filed in a special section of the Documentation and Resource Center, which prevents them from be borrowed or accessed, and their defence is conducted in a private session.
- 1.15.3. In the event that the confidentiality of a Thesis is authorized, having completed the procedure stipulated in point 15, the organizations, companies or institutions that have contributed to the development of a Master's Thesis by giving the students access to sources of information that they consider confidential, they can request a copy of the duly signed confidentiality agreement from EAE Business School.



## Specific regulations on the Lifelong Learning Master's Thesis

### 2.1. Subject of the regulations and scope of application

The objective of the first part of these regulations is to establish the criteria and procedures to ensure a standardized approach to the planning and evaluation of the Master's Theses of the Lifelong Learning Master qualification programs run by the EAE University Centre, affiliated to the UdL (hereinafter, EAE), setting out the specific guidelines with respect to the definition, execution, defence, grading and administrative processing of such Theses in accordance with the general regulations of the UdL.

### 2.2. Definition and formats of the Master's Thesis

- 2.2.1. The Master's Thesis is a project that students undertake with the guidance of a tutor, in which they apply, integrate and develop the knowledge, competencies and skills required in the Master.
- 2.2.2. The purpose of the Master's Thesis is to ascertain the level of proficiency attained by the students in terms of their knowledge, competencies and skills, with successful completion of the thesis being an essential requirement for obtaining the corresponding Lifelong Learning Master qualification
- 2.2.3. Master's Theses may take the following formats, among others:
  - a) An academic research project (empirical or test-based) on a certain subject or issue related to the contents of the Master.
  - b) A review and bibliographic research project on the different fields related to the Master (monograph).
  - c) A simulation project recreating professional situations related to the different areas of professional activity for which the Master qualifies the student: report, expert opinion, preparation and defence of a case study, business creation project and viability study, among others.
  - d) A project developed at an organization or institution external to EAE (company, public or private institution, NGO, foundations and charity organizations) on a subject related to the Master..
- 2.2.4. Regardless of the type of project selected from the formats listed in the previous point, the Master's Thesis will take the form of a written report that contains, at least, the following elements:
  - a) Abstract.
  - b) Introduction: justification of the project, state of affairs, objectives and methodology applied
  - c) Analytical development.
  - d) Conclusions
  - e) List of sources, bibliography and resources materials used, including online and digital sites, with a list of the Artificial Intelligence prompts used.
- 2.2.5. With respect to all other formal requirements, the Master's Thesis report will be produced in line with the stipulations of the corresponding program guide

## 2.3. Duties and responsibilities of Master's Thesis tutors and students

- 2.3.1. As a general rule, Master's Theses are tutored in groups of a maximum of five students. In exceptional cases and with prior authorization, Thesis groups may have fewer members, and must follow the procedure stipulated in the course guide.
- 2.3.2. The Master's Thesis must be conducted under the supervision and guidance of a tutor, who preferably teaches on the Master in question. In the event that a lecturer from a different program is appointed as a tutor, they must specialize in areas of study and knowledge similar to those covered by the Master. The lecturer/coordinator of the plenary sessions on the Master's Thesis is responsible for appointing the tutors, pending approval of the Director of the corresponding Master, which must be given in writing, with a copy sent to the Vice-Dean of Postgraduate Programs of the corresponding area.
- 2.3.3. The purpose of tutoring and supervising Master's Theses is to give the students guidance and advice in relation to different aspects of undertaking the Thesis, including both formal and substantive aspects, as well as checking the students' progress and ensuring that they are working towards fulfilling the end objectives. Specifically, tutors must perform the following tasks, among others:
  - a) Informing students of the characteristics and objectives of the Thesis, depending on the format and type chosen within the framework of the course guide and the instructions given in the plenary session with the course lecturer/coordinator.
  - b) Checking that the topic chosen for the Master's Thesis is suitable in terms of the number of hours that the student spends on it corresponding to the ECTS credits assigned to the Master's Thesis in the syllabus. If appropriate, the tutor can grant approval for the topic in writing, sending a copy to the lecturer/coordinator in charge of the plenary sessions on the Master's Thesis and the program Coordination team.
  - c) Giving students guidance throughout the execution of the project, monitoring progress regularly. In this respect, at least 3 tutorials must be given, which may be either in-person or online, depending on the stipulations in the corresponding course guide.
  - d) Informing students of the degree to which they have attained the required competencies.
  - e) Authorizing the filing of the project using the duly completed filing document, as stipulated in Section 2.9. A copy must be sent to the lecturer/coordinator in charge of the plenary sessions on the Master's Thesis and the program Coordination team.
- 2.3.4. The student has the following duties and responsibilities:
  - g) Informing the tutor of the progress of their Master's Thesis.
  - h) Attending the tutorial sessions, of which there will be at least 3.
  - i) Duly completing any training activities that may be associated with the Master's Thesis course.
  - j) Undertaking the project in accordance with the tutor's instructions.
  - k) Submitting an original project.
  - l) Any other task or requirement specified in the corresponding course guide.

## 2.4. Enrolment

- 2.4.1. Students may only enrol for the Master's Thesis when they have enrolled for all the credits pending to complete the Master qualification program.
- 2.4.2. Enrolment entitles the student undertake the Master's Thesis just once per academic year. There is no option to retake the Thesis course if they fail to complete or pass it successfully.

## 2.5. Proposal and assignment of topic areas for the Master's Thesis

- 2.5.1. The lecturer/coordinator of plenary sessions has the option to propose a list of topic areas (including challenges faced by real companies or institutions) for Master's Theses, from which the students can choose if they so wish.
- 2.5.2. When deemed appropriate or helpful by the lecturer/coordinator of the plenary sessions, the list of suggested topic areas will be drafted taking the students' preferences into account and the contacts available in terms of companies and institutions with proposals of real challenges, as well as the teaching capacity of the faculty of the Master and at the School.
- 2.5.3. The assignment of topic areas will only be valid in the academic year in which the students are enrolled. In the event that the student enrolls on the Master's Thesis course in their second or subsequent enrolment, the assignment of the topic previously undertaken may be maintained, on the condition that the teaching capacity of the faculty of the Master and at the School allows for this, and notwithstanding exceptional circumstances in which the lecturer/coordinator in charge of the plenary sessions deems that changing the assignments of the topic is justified.
- 2.5.4. The course guide of each Master must stipulate all other aspects related to the procedure and timing of assigning topic areas for the Master's Thesis.

## 2.6. Appointment of the Master's Thesis tutor

- 2.6.1. The lecturer/coordinator of the plenary sessions on the Master's Thesis is responsible for appointing the Master's Thesis tutor, in accordance with the procedure specified in section 2.3.2. Likewise, the approval of this appointment will be issued in line with the indicated procedure.

## 2.7. Execution of the Master's Thesis

- 2.7.1. The course guide will set out the objectives, competencies, contents, methodological principles, development plan and evaluation system for each Master qualification program, as well as a timeline of the execution of the Master's Thesis, as far as possible.
- 2.7.2. The specifications of the content and the format or type of Master's Thesis must be agreed with the tutor, taking into account the fact that, for the competencies acquired by the students to be evaluated, the topic chosen as the subject of study must be directly related to the topics comprised in the Master.

## 2.8. Evaluation of the Master's Thesis

- 2.8.1. The Master's Thesis is evaluated continuously and the evaluation includes the assessment of at least the following factors:
  - a) The planning and execution of the project, accounting for a weighted value of 30% of the final grade.
  - b) The final report, with a weighted value of 40% of the final grade.

- c) The oral defence of the Thesis in public, with a weighted value of 30% of the final grade.
- 2.8.2. In accordance with the guidelines specified above, the respective teaching guides of each Master will establish the corresponding evidence requirements and evaluation percentages, as well as the specific evaluation process and criteria.
- 2.8.3. The tutor will evaluate the students' planning and execution, as well as the final report of the Master's Thesis. Moreover, the tutor has the capacity to assign an individual grade for each member of the group, both in terms of the planning and execution of the project.
- 2.8.4. An Evaluating Panel, comprising a minimum of two lecturers, who are the same as those specified in section 2.10, will review the individual grades for the final report awarded by the tutor (with the power to change the grade if they see fit), as well as evaluating the oral defence of the Master's Thesis.

## 2.9. Filing the Master's Thesis

- 2.9.1. Once the Master's Thesis reports has been completed, at least 5 days before the date of the defence of the Thesis, the tutor or the personal appointed by the Master coordination team will issue the filing authorization form, specifying the details of the Master's Thesis, digitally signed and giving their approval and indicating the members of the Evaluating Panel.
- 2.9.2. The Master's Thesis will be filed within the same academic year in which the student enrolled.

## 2.10. Oral presentation of the Master's Thesis

- 2.10.1. The oral presentation of the Master's Thesis must be made in a public session with a presentation and oral defence of its content to the Evaluating Panel which must include, at least two lecturers, who preferably teach on the Master or at the School, and who have a university qualification related to the topic of the Master's Thesis.
- 2.10.2. To pass the Master's Thesis course, the student must obtain a score of at least 5 out of 10 based on the grades awarded for the presentation and oral defence of the project.
- 2.10.3. The faculty and students may be physically in the same place or in different locations connected by technologies that enable effective interaction, as stipulated in the course guide of each Master.

## 2.11. Detection of plagiarism or misrepresentation in the process of the Master's Thesis

- 2.11.1. The Master's Thesis must be an original project free from plagiarism and misrepresentation, and must not previously have been submitted for evaluation on the same Master or any other Bachelor's or Master's Degree. The Thesis must also comply with the common and specific ethical criteria of research in the academic sphere.
- 2.11.2. The Master's Theses submitted by students must contain an explicit signed declaration within the filing authorization form mentioned in section 2.9, in which the students declare their authorship of the project and its original nature, on the clear understanding that all the sources used have been duly cited.

- 2.11.3. The tutor or any member of the Evaluating Panel who detects a case of plagiarism or misrepresentation when assessing a Master's Thesis, in their capacity as an evaluator, can disqualify the Master's Thesis and award it a score of zero (0).
- 2.11.4. The lecturer must notify the students found to have committed plagiarism or misrepresentation, issuing a report with evidence that proves the plagiarism or misrepresentation, which will be sent to the lecturer/coordinator of the plenary sessions on the Master's Thesis and Director of the Master, without prejudice to any other disciplinary action that may be deemed necessary.

## 2.12. Evaluation of the Master's Thesis

- 2.12.1. After the defence of the Master's Thesis, the secretary of the secretary Evaluating Panel will complete the evaluation report with the grade obtained based on the weighted average of the scores given by the different evaluators for the various parts of the project submitted. This report will be sent to the corresponding Master's Thesis Coordination team within 5 working days from the date of the defence.
- 2.12.2. Students enrolled on the Master's Thesis course who do not defend their Thesis or who fail the course, must enrol to do the Master's Thesis in the following academic year.
- 2.12.3. The Master's Thesis is graded numerically and qualitatively. If the grade awarded based on the evaluations of the tutor and the Evaluating Panel is 9 or higher, the tutor may propose the student for First Class Honours.
- 2.12.4. In the event that the number of theses proposed for First Class Honours exceeds the maximum allowed under the UdL's evaluation regulations, EAE's Academic Committee will design whom to award First Class Honours, taking into account the student's academic record as a whole.
- 2.12.5. The grade for the Master's Thesis must be issued before 30th September of the academic year following the student's year of enrolment.

## 2.13. Publication of Master's Theses

- 2.13.1. Unless the corresponding confidentiality application has been authorized, as specified in 1.15, Master's Theses may be filed in the Master's Thesis repository of EAE Business School's Documentation and Resource Center (DRC), the UdL's Open Repository (<http://repositori.udl.cat>) and the Catalan Research Repository (RECERCAT) (<http://www.recercat.cat>), The Theses can be freely viewed and accessed for teaching, research and personal study purposes.
- 2.13.2. The tutor of the Master's Thesis must send the following documentation to the person appointed by the Resources department for inclusion in the repositories indicated in the previous point:
  - d) A digital copy of the Master's Thesis in PDF format. If this document has associated attached files, all the files must be sent in a compressed format as a TGZ, ZIP or RAR file.
  - e) The Master's Thesis information sheet submitted to the corresponding Master Coordinator.
  - f) The authorization signed by the student and their tutor

## 2.14. Intellectual and Industrial Property Rights

- 2.14.1. The Intellectual and Industrial Property Rights with respect to Master's Theses are regulated

by the terms and conditions stipulated in the applicable legislation.

## 2.15. Confidentiality of the Master's Thesis

- 2.15.1. In the event that, in the opinion of the members of the team, their Master's Thesis must be conducted, defended or filed confidentially, due to its nature or the sources of information used in its production, or there being the possibility of a patent, utility model, industrial design brand or trade name being registered as a result of their work, the team must notify the Academic Coordinator of the program to this effect using the confidentiality form provided. The Academic Coordinator will pass this form onto the department of the area of knowledge for Bachelor's and Master's Theses, and the Documentation and Resource Center.
- 2.15.2. Master's Theses declared as confidential are filed in a special section of the Documentation and Resource Center, which prevents them from be borrowed or accessed, and their defence is conducted in a private session.
- 2.15.3. In the event that the confidentiality of a Thesis is authorized, having completed the procedure stipulated in point 15, the organizations, companies or institutions that have contributed to the development of a Master's Thesis by giving the students access to sources of information that they consider confidential, they can request a copy of the duly signed confidentiality agreement from EAE Business School.